

## MINUTES

### K-8 ELA Curriculum Adoption Committee

Phoenix Elementary School District #1  
1817 N. 7<sup>th</sup> Street  
Phoenix, AZ 85006

**Date: November 1, 2023**

**Time 4:00 - 6:00 PM**

#### Call to Order

4:00 pm – Sarah Galetti, Director of Curriculum and Instruction called the meeting to order

#### Attendance

- Esther Wysong, Joseph Fuentes, Valentine Hernandez, Betty-Ann Townsend, Heidi McKnight, Dr. Brant Lloyd, Caitlin Fagan, Emily Mason, Erin MacFarland, Dominique Waters, Karen Merkley, Erin Freriks, Lauren Freitas, Michael Covarrubias, Sarah Irizarry, Dr. Sarah Galetti
- *Absent: Zariife Magana, Dr. Deborah Gonzalez, Ana SanMarchi, Diana Segovia, Jilian Hutchison, Sara Sims, Mary Lou Gonzales, Dr. June Zillich, Ashley King, Sherry Padlan,*

#### 1. Welcome / Introductions

Sarah Galetti, Director of Curriculum and Instruction

- Review agenda
- Brief review of 7 Norms of Collaboration and Collective Commitments, Goal of Committee, Consensus Decision Making and Proposed Timeline

#### 2. Review and Approval of Meeting Minutes from October 25th

Sarah Galetti, Director of Curriculum and Instruction

- Time was provided for the Committee to review minutes from October 25th.
- A motion was made to approve the minutes and was seconded.
- Motion was passed to approve by all members in attendance.

#### 3. Discussion: Identifying Priorities

Sarah Galetti, Director of Curriculum and Instruction

- Groups were given the opportunity to update the Instructional Priorities and Student / Learner Priorities table using the information from the previous meeting.

#### 4. Reviewing Evaluation Tools and Resources

Sarah Galetti, Director of Curriculum and Instruction

- The Committee was asked to re-examine their designated rubric sections, ensuring they aligned with established priorities and standards. Committee members were asked to determine any criteria that might warrant disqualification if the instructional materials “Do Not Meet” the requirements. To aid in this evaluation, the Committee utilized the Arizona ELA Anchor Standards and Vertical Standards Articulation document to confirm that criteria accurately represented Phoenix #1 needs and priorities and the depth and breadth of the Arizona English Language Arts standards. Additionally, each group was directed to nominate a spokesperson to present any proposed additions, deletions, and clarifications to the entire Committee for consideration, review, questions, and final approval.

## 5. Review: Draft of Scope of Work

Sarah Galetti, Director of Curriculum and Instruction

- A draft scope of work was shared and briefly discussed. Information on technology requirements and technical information, in addition to assessment requirements were still being gathered from appropriate departments, but time was spent to go over the following key sections:
  - **Purpose:** The Phoenix Elementary School District #1 seeks to obtain K-8 English Language Arts (ELA) core curricular materials for the purpose of implementing Arizona’s K-8 English Language Arts Standards (derived from the Common Core State Standards for English Language Arts) in order to support our overall goal of increasing student achievement.
  - **District Background:** Phoenix Elementary School District #1 serves approximately 5,200 students in kindergarten through eighth grade across 14 elementary schools. All elementary schools within the District are K-8 schools serving a diverse student population (78.75% Hispanic, 10.1% Black or African American, 5.8% White, 2.4% Two or more races, 2.1% American Indian or Alaskan Native, 0.8% Asian). Approximately 20%-25% of the student population across schools in the Phoenix Elementary School District are English Learners. Approximately 82% of the student population are eligible for free or reduced-priced lunch. Phoenix Elementary is the only public school district in Arizona to provide a free Montessori preschool through eighth-grade school; and other schools include a certified urban gardening school, a dual language, and fine arts school, a traditional college preparatory school, an online 6th - 8th iAcademy, and neighborhood schools meeting the specific needs of our unique communities. Phoenix Elementary is a feeder district to the Phoenix Union High School District.
  - **Evidence Based Reading Requirements:** The core ELA program must meet Every Student Succeeds Act (ESSA) requirement. ESSA states that evidence-based “means an activity, strategy, or intervention that: demonstrates a statistically significant effect on improving student outcomes or other relevant outcomes based on strong or moderate

evidence from at least 1 well-designed and well-implemented study, and demonstrates a statistically significant effect on improving student outcomes or other relevant outcomes based on demonstration of a rationale rooted in high-quality research findings or positive evaluation of such activity, strategy or interventions with ongoing efforts to examine efforts. It was also reiterated that core ELA programs for grades K-3 must be on the Arizona Move on When Reading Core Curriculum programs list based on legislation ARS 15-704: J1-3.

- **Additional Elements of a Core English Language Arts Program:** In addition to the empirical evidence of effectiveness from appropriate research, the instructional content and instructional design of the ELA core program must include and address in a comprehensive manner instructional content that aligns with the Science of Reading, a range of informational text and literature, instruction in oral and written language, differentiation support with embedded language structures and strategies, and explicit instructional content to support writing development. These areas are also addressed in the criteria.
- **Additional Program Considerations or Value-Added Items** While the ELA resources and materials are being sought to address Tier I instruction, this section was presented to provide a place for any potential Offeror to highlight components of their program that might address unique needs such as Tier 2 supports, family engagement supports, foundational reading supports beyond Grade 5, language supports, etc.

## 6. Wrap Up and Future Meetings

Sarah Galetti, Director of Curriculum and Instruction

- Committee Scoring will begin in December with dates to be determined.

## 7. Adjournment: 6:00 PM

- Dated this day, November 1, 2023