

MINUTES

K-8 ELA Curriculum Adoption Committee

Phoenix Elementary School District #1
1817 N. 7th Street
Phoenix, AZ 85006

Date: September 27, 2023

Time 4:00 - 6:00 PM

Call to Order

4:08 pm – Sarah Galetti, Director of Curriculum and Instruction called the meeting to order

Attendance

- Dr. Sarah Galetti, Dr. Deborah Gonzales, Zariffe Magana, Esther Wysong, Joseph Fuentes, Valentine Hernandez, Betty-Ann Townsend, Heidi McKnight, Ana SanMarchi, Caitlin Fagan, Diana Segovia, Emily Mason, Dominique Waters, Karen Merkle, Erin Freriks, Lauren Freitas
- *Absent: Shiloh Fulton, Erin MacFarland, Jilian Hutchison, Sara Sims, Sarah Irizarry, Mary Lou Gonzales, June Zillich, Ashley King, Michael Covarrubias*

1. Welcome / Introductions

Sarah Galetti, Director of Curriculum and Instruction

- Review of binder materials and agenda
- Introductions of all Committee members and makeup of committee (representation of specialists, administrators and teachers)
- Following the 7 Norms of Collaboration and Collective Commitments

2. Purpose, Goal, Outcomes

Sarah Galetti, Director of Curriculum and Instruction

- Goal: To learn about current research and best practices in literacy instruction and Arizona laws and standards and analyze literacy data to develop a scope of work and criteria/rubric to support an informed, aligned and data-driven review and evaluation process of evidence-based K-8 English Language Arts curriculum resources submitted by vendors, for recommendation to the Governing Board for approval.
- Provide potential vendors with the proposal requirements outlining our expectations and criteria for consideration.
- Provide the PESD1 community with feedback opportunities, review criteria, and information about possible curriculum resources through online and in-person access.

- Committee will learn about current research and best practices in literacy instruction, in addition to Arizona laws and English Language Arts standards.
- There may be different vendor configurations for resources, we need to make sure we are looking at a coherent system and that we are aligned to state standards.

3. PESD1 Equity Plan and PESD1 Curriculum Management Plan

Sarah Galetti, Director of Curriculum and Instruction

- Equity Plan
 - Strategic Plan – Goal 1
 - We will ensure that every student we serve is achieving academic success; we will ensure that we systematically address sustainable, equitable access and success for every student.
 - Strategic Plan – Goal 1, Strategy 5
 - Identify and implement fully-vetted, high quality instructional resources aligned to Phoenix #1 curriculum in all core content areas K-8.
- Curriculum Management Plan: 2017, result of a curriculum audit
 - Phoenix #1 is committed to designing a written curriculum that ensures equitable access, sets rigorous expectations, and is aligned to Arizona Standards, resulting in learning for each and every student. The overarching goal of the curriculum is to inspire each student to achieve, as well as to promote readiness for high school and beyond.

4. Consensus Decision Making

Sarah Galetti, Director of Curriculum and Instruction

- Information was provided about Consensus Decision making. This is a group decision-making process that seeks the ‘consent’ of all participants. Group members choose to cooperate with the direction of the group by consenting to a proposal, rather than insisting on individual and/or personal preferences. To ‘consent’ means that even if group members disagree, there is still overall consent to move forward in order to settle issues and/or challenges.
- Our time today is to establish some foundational knowledge that supports us with our decisions. It is about connecting everything together so we have common knowledge and vocabulary that will help us put everything together.

5. Minimum Criteria to Be Considered – from PESD1 Curriculum Management Plan

- Time is provided for Committee to read about “minimum criteria to be considered when reviewing and selecting instructional resources.”

- Committee shares what 'stands out' to them and some common themes are *shared: evidence based - research and studies that backup the program and its effectiveness; critical thinking, productive struggle; addressing all learners; integrates technology; rigor; making sure there are opportunities for students to practice what is being assessed and what they are learning.*

6. Proposed Committee Timeline (subject to change)

Sarah Galetti, Director of Curriculum and Instruction

- *Phase 1: Introducing and Establishing a Scope of Work*
 - 9/27/23 – 11/01/23
- *Phase 2: Vendor Proposals and Recommendation for Adoption*
 - 11/03/23 – 3/26/24
- *Phase 3: Adoption of New ELA Curriculum Resources and Professional Learning*
 - April 2024 through 2024-2025 school year

7. Review of Arizona Laws

Sarah Galetti, Director of Curriculum and Instruction

- Open Meeting Law: ARS15-721
- Textbook Adoption: ARS 15-721 Section A, Section 2 and 3, and 4
- Public Records: ARS 39-121
- Conflict of Interest: ARS 38-503
 - After discussion, conflict of interest forms are provided and signed by Committee members
- Sexually Explicit Materials: 15-120.03

Caitlin Fagan, Reading Assessment Support Specialist

- Move on When Reading: ARS 15-701, ARS 15-704, 15-211
- Dyslexia and Reading Impairment: ARS 15-219

8. Arizona ELA Standards

Sarah Galetti, Director of Curriculum and Instruction

- Grounding our Work: Developing Shared Vocabulary
 - Review of ADE definitions for Standards, Curriculum, Instruction, and Assessment
 - Members are provided printouts and participate in a presentation with a 'standards search' activity to support understanding of the organization of the Arizona ELA standards.
 - Anchor standards, Standards Glossary, 3rd Grade ELA Standards Placemat, and ADE Vertical Articulation of Standards documents are provided as references and tools to support activity and understanding.

9. Wrap Up and Future Meetings

Sarah Galetti, Director of Curriculum and Instruction

- Caitlin will send readings on "The Science of Reading" with the team prior to our meeting so everyone can read it before we meet.

- Dr. Lloyd will provide information about ELA Data needs and trends
- Sarah Irizarry and Mary Lou Gonzales will provide information on ELD considerations and needs
- Committee identifies areas of need for additional information to build/deepen understanding and extend learning in preparation for development of Criteria and Scope of Work
 - Text Complexity, Depth of Knowledge, EL supports that go beyond sentence stems, EL and ESS students needs as it relates to reading.
- Committee will be prepared to discuss curriculum needs, priorities, teacher support needs
- Next meeting is October 4, 2023 from 4:00 - 6:00

10. Adjournment: 6:00 PM

- Dated this day, September 27, 2023